

Category D – For-Profit Organization/Private Campus Center Room Rate Sheet

Category D

*Non-university clients and individuals without non-profit status
 *Students, employees or alumni of IUPUI hosting non-university related events (i.e. weddings, parties, etc.)

For-Profit/Private Organizations - Reservations can be made 6 months in advance.

Meeting Rooms	Maximum Seating Capacity - Setup Style	Category D 1/2 day (4 hr. min) full day (8 hr. max)
---------------	--	---

Small Rooms		
264	20 - Classroom/Lecture 16 - Open Square	\$125 per 1/2 day \$200 per full day
306, 308, 310	22 - Classroom 25 - Lecture 16 - Open Square	\$125 per 1/2 day \$200 per full day
148	30 - Classroom/Lecture 28 - Open Square	\$125 per 1/2 day \$200 per full day
268	40 - Classroom/Lecture 32 - Open Square	\$125 per 1/2 day \$200 per full day
305, 307, 309	52 - Classroom 75 - Lecture 36 - Open Square	\$125 per 1/2 day \$200 per full day

Boardroom		
406	40 (24 at table, 16 along wall)	\$70 per 1/2 day \$105 per full day

Large Rooms		
405, 409	82 - Classroom 48 - Open Square 100 - Lecture 100 - Banquet	\$225 per 1/2 day \$350 per full day
499P Pre-function Reception	160 (max. occupancy)	\$225 per 1/2 day \$350 per full day

Multi-Purpose Room		
450 A	288 - Lecture 130 - Banquet	\$800 per 1/2 day \$1300 per full day
450 B	288 - Lecture 130 - Banquet	\$800 per 1/2 day \$1300 per full day
450 C	346 - Lecture 150 - Banquet	\$800 per 1/2 day \$1300 per full day
450 A and B	576 - Lecture 260 - Banquet	\$1500 per 1/2 day \$2430 per full day
450 B and C	634 - Lecture 280 - Banquet	\$1500 per 1/2 day \$2500 per full day
450 A, B, and C	925 - Lecture 480 - Banquet	\$2500 per 1/2 day \$3700 per full day

Category D – For-Profit Organization/Private Campus Center Room Rate Sheet

Specialty Area		
4th Floor Terrace <i>(Weather permitting)</i>	160 (max. occupancy without furniture)	\$100 Only available with a 4th floor room reservation

Service/Penalty	Fee
-----------------	-----

Room Cleaning/Resetting <i>Failure to leave the room with the same setup and/or the cleanliness that started the event.</i>	\$300
Room/Resource Cancellation Fee <i>Cancellation of room/space and/or resource less than two (2) business days in advance.</i>	Per Contract
Unapproved Caterer <i>Can also result in the cancellation of event, possible fine and/or ban from future activities in the Campus Center.</i>	\$300

Resource/Service	Fee
------------------	-----

*IUPUI Police (per Officer, 4 hr. minimum) <i>Plan for one (1) officer per every 50 anticipated guests.</i>	\$50/hour
*ESG Security (per Guard, 4 hr. minimum) <i>May be required in addition to IUPUI Police.</i>	\$15/hour
**Building Monitors (4 hr. minimum) <i>Required if access to Campus Center is needed before or after normal building operating hours. Additional monitors could be required.</i>	\$30/hour

**Requires 6-week advance notice.*

Technician	Rate
------------	------

Student A/V On-Site Technician Fees	\$15.00/hour
Professional A/V On-Site Technician Fees	\$30.00/hour

**Based on availability and scheduling of the Technician(s).*

Type of Technology	Fee
Media Lectern in *Meeting Room Includes: <ul style="list-style-type: none"> • Desktop PC w/ Internet Connectivity • Laptop HD-15 Connection (Standard VGA) • Ceiling Mounted Projector/Wall-Mounted Screen • 1 Gooseneck Microphone • 1 Wireless Handheld Microphone (Only 305, 307, 309, 405, 409) • CD/DVD Player • MP3 player connectivity 	\$100 per room
Media Lectern in **Multipurpose Room Includes: <ul style="list-style-type: none"> • Desktop PC w/ Internet Connectivity • Laptop HD-15 Connection w/ Audio (Standard VGA) • Installed Projector/Ceiling-Mounted Screen • 1 Gooseneck Microphone • 2 Wireless Microphones (Handheld or Lapel) • CD/DVD Player • MP3 player connectivity 	\$200 per room
***Wireless Power Point Remote/Pointer	Call for quote
Wired Microphone	\$10 each
***Wireless Handheld Microphone <i>(Only one per room unless otherwise stated)</i>	\$25
Audio Mixer (4 Channel) <i>Required with the addition of a wired microphone.</i>	\$25
***Document Camera/Visual Presenter	\$40
***Conference Speakerphone <i>(Long distance charges will be billed separately)</i>	\$50
***Video Conference System (IP Only)	\$80/hour

**Meeting Rooms: 148, 264, 268, 305, 307, 308, 309, 405, 409, Distinguished Alumni Boardroom (406).*

***Multipurpose Room: 450A, 450B, 450C in any combination.*

****Price based on availability and length of use of equipment.*

IUPUI Campus Center
 Event Services
 420 University Blvd.
 Indianapolis, IN 46202
 Phone: (317) 278-8511
 Email: campcntr@iupui.edu
 Web: <http://campuscenter.iupui.edu>